|  |  |  |
| --- | --- | --- |
| **Process Requirements** | |  |
| **Project / Project ID** | <Project Name> |
| **Author** | <Author> |

<Title>

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# Introduction

<Text>

## Introduction the Process Requirements Document

<Text>

## Referred Artifacts

In this section, all artifacts relevant to the document at hands are listed by type and detailed instance information, such as description, path, or version.

|  |  |  |
| --- | --- | --- |
| **Artifact Type** | **Version** | **Further Information** |
| Vision |  | <The vision, which is the basis for this SPI project> |
| Actual Process |  | <If available, the actual process should be referred right here> |
| Process Assessment Report |  | <If available, process assessments should be referred here> |
| Contract |  | <The contract could be of interest…> |
| Project Plan |  | <The overall SPI project plan could be of interest…> |
| <Delivery> |  | <The delivery and its parts should be refered> |

# Goals of the SPI Project

<Text>

## Goal 1: <goal>

<Text>

## …

<Text>

## Goal N: <goal>

<Text>

# Stakeholder and Roles

<Text>

# Requirements

<Text>

## Requirement 1: <requirement>

<Text>

## …

<Text>

## Requirement N: <requirement>

<Text>

# Overall Process Draft

<Text>

# Technical Infrastructure

<Text>

# Basic Conditions

<Text>

# References

1. <Ref>

# Appendix

<Text>

## History

Log all changes and each piece of work to document progress and changes.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Author** | **Version** | **Further Information** |
|  |  |  |  |
|  |  |  |  |

## Quality Assurance

<Text>